**Proposed scheduling and structure of workshops for initial consultation on NP (and GIP)**

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| **Consultation workshops** | **Timing** | **Location** | **Dates** | **Resources +**  **Estimated costs** | **Staffing** |
| GIP workshop 1 workshop facilitated by Cliff/Mike – invitation and open? | 1930-2130 | Methodist Hall UC | 25th Feb | Room hire £19.25  Refreshments  £25 | 6 GI WG  Mike and Cliff |
| NP 2 Structured facilitated w/shops. Focus Group of invited participants – cross-section of ages, interests and locations and open (2 of 3?)  ( approx. 15-20 each w/shop) | 1430 - 1630  1430 - 1630 | Methodist Hall UC  Ickwell Village Hall | 16th May  23rd May | Graphics £500  Facilitation £600  Room hire Refreshments £50 | 5 SG facilitators  1 SG workshop leader |
| NP 4 Information presentation and short vision/likes/dislikes activity for older residents in existing groups + invitation to drop-in( estimate 10-20 each mtg) | 30 min  Each consultation | Northill Tea Group  Maypole Heritage  Caldecote PFA lunch club | Between 5th May and 3rd June  Dates and times tbc by staff. | No cost | 2 SG per mtg |
| Mop –up structured workshop open and invited people who could not attend other workshops | 1030-1230 | All Saints Church Hall UC | 6th June | Refreshments£20 | 5 SG facilitators  1 SG workshop leader |
| NP Young people’s workshop, ( 10 – 16 age group ) Nominations from Youth Groups | 1400-1600  1400-1600 | All Saints Church Hall  Ickwell Village Hall | 6th June  13th June | Graphics + displays £ 700  Refreshments  £20 | 5 SG on rota per session |
| GIP drop in consultation | 1000-1200 | Sand Lane Hall Northill | Sat 18th Apr | Room hire £19.25  Refreshments £25 | 6 GI WG  Mike and Cliff |
| 2 Schools workshops  (10 -15 per w/shop) | 45 mins at lunch  time | Northill 1st school  Caldecote 1st school | Between 11th May and 12th June | £ 200 materials | 3SG per session |
| May Day stall , NP Launch and participation invited from adult and child residents ( 200 estimated) | 1000-1600 | Ickwell Green | 4th May | Stall hire £50 | 6 SG on rota |
| GIP workshop 2 facilitated by Cliff/Mike | 1930 - 2130 | Methodist Hall UC | 13th May | Room hire £19.25  Refreshments  £25 | 6 GI WG  Cliff + Mike |
| NP Drop In event and progress exhibition | 1000-1400 | Methodist Church UC | 11th July |  | All available SG |

* Working with an experienced NP workshop facilitator in the initial stages of consultation is thought to be crucial to ensure engaging activities and useful data
* High quality graphics and resources for exhibitions and activities will lend credibility and enable those with different learning styles to participate
* Engaging in discussion with others was seen as crucial to generating well-thought through ideas and considering issues from the perspectives of the spectrum of current and future residents.
* Note 30 mins set up and 30 mins clear up time has been booked but not shown above.
* Green Infrastructure workshop and drop-in dates have been agreed with Cliff and Mike